

Safe business travel checklist

Many business travellers are getting ready to fly again in the wake of COVID-19 lockdown restrictions being relaxed or removed. If you're one of them, the most important thing to do is to **always follow official government travel advice** in your country, both before booking and regularly until the day you travel.

For the full article on top tips door to door, [visit our COVID-19 microsite](#).

Plan ahead	
Check government guidance, including testing and quarantine requirements	
Be aware of timings around requirements for COVID-19 tests pre-travel	
Understand your organisation's travel policy	
Arrange insurance, health and safety plans	
Before leaving home	
Prepare for a touchless, physically distant journey	
Check real-time, door-to-door travel information	
Allow plenty of time	
Pack food, water and supplies	
During your journey / flight	
Wash your hands regularly	
Minimise touch and use wipes	
Use the bathroom before you fly	
Follow the crew's instructions	
On the road	
Check car rental and accommodation safety arrangements	
Follow local public health advice	
Get help if you feel unwell	
Returning home	
Give your employer feedback on your journey	
For COVID-19 symptoms, follow official guidance	